

# Foreign Currency/Foreign Travelers Cheques Return Form



## Customer Details (Required fields - please print clearly)

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Daytime Phone Number: ( \_\_\_\_\_ ) \_\_\_\_\_

**Payment to be made by Company Check.**

## Package Contents (No coins accepted)

If required, please record additional currency details on the back of this page.

Currency Type	Denomination	Quantity

### To return your unused foreign currency for a refund, please:

- Complete this Foreign Currency Return Form. **Please print clearly.**
- Sign All Foreign Currency Travelers Cheques (in both required fields) and make payable to Travellex. Note: Please deposit all US Dollar Travelers Cheques directly to your bank account.
- Mail this completed form along with your unused foreign currency cash and/or Foreign Currency Travelers Cheques (No Coins Accepted) to the following address:

**Travellex  
Building #1A – 411 Industry Road  
Attn: Manager  
Louisville, KY 40208**

Note: We highly recommend all packages be sent via registered insured mail or Courier (Fed-Ex, Airborne etc.)

Travellex will only be responsible for currency once received by our office.  
Travellex reserves the right to return any non-redeemable currency to the customer.  
A company check will be mailed within one business day of receipt. Please allow 7-10 days for US postal service delivery.  
Exchange rates will be based on buy rates from the day of receipt and a \$5.00 processing fee will be assessed.  
This offer is separate from and not applicable to the "Currency Return Guarantee" offered through Travellex Retail locations.

<b>FOR INTERNAL USE ONLY</b> TRVL1	_____	_____
	Signature	Signature